



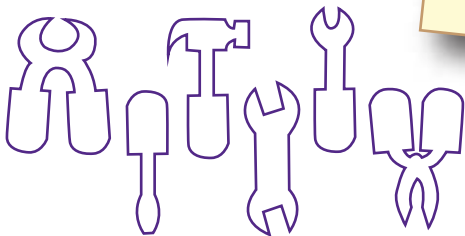
Providing Choice



Addressing Inequalities

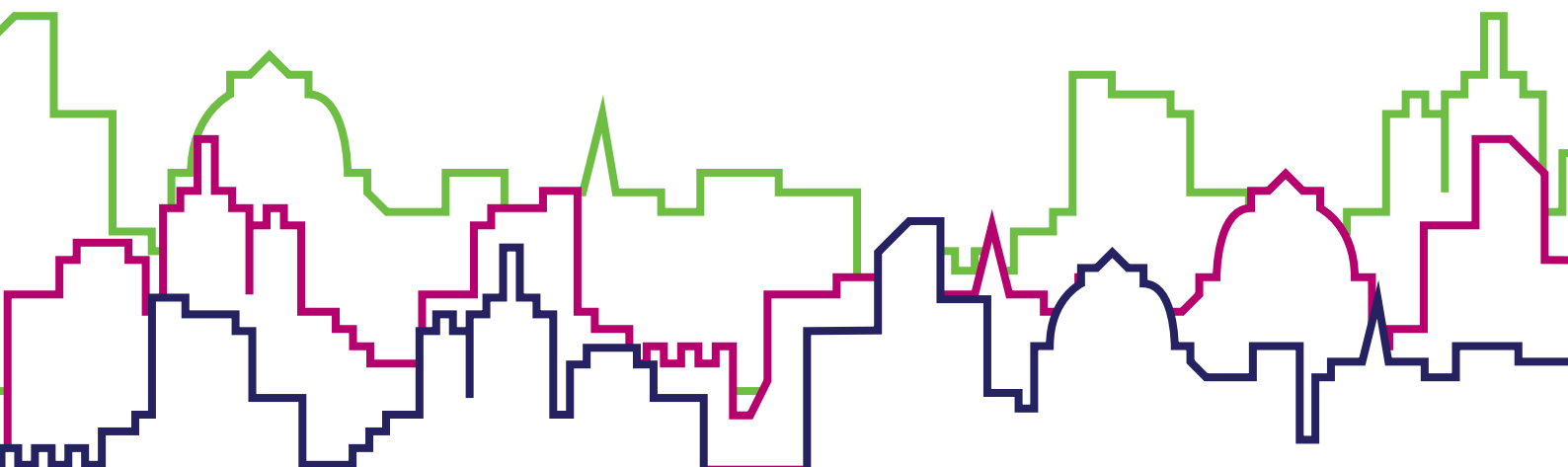


Improving Life Opportunities



## Contractor & Supplier Selection Policy

The selection of appropriate Contractor/Suppliers is fundamental to the success of the Association's work in delivering well-maintained and decent homes for tenants.



# Contractor & Supplier Selection Policy

## 1. Introduction

1.01 Unity Housing Association is a leading provider of social rented housing in Leeds. It is committed to ensuring that the properties contained in its portfolio are well maintained and provide a decent home for tenants, both now and in the years ahead.

1.02 The selection of appropriate Contractor/Suppliers is fundamental to the success of the Association's work in delivering well-maintained and decent homes for tenants.

1.03 The selection of appropriate Contractor/Suppliers will also involve the consideration of Value For Money.

## 2. Black, Minority Ethnic Organisation

2.01 Unity Housing Association provides services to a large variety of tenants from black and minority ethnic backgrounds.

2.02 As a black-led organisation the Association is committed to promoting the opportunity for other black-led organisations to work for and with the Association.

## 3. Regeneration

3.01 The Association plays a major role, in consultation with the local authority, with regard to the regeneration of the areas of Chapeltown, Harehills and Beeston.

3.02 These areas contain a diverse number of minority ethnic groups and are generally accepted as being poorer areas of Leeds in terms of employment, housing and disposable income.

3.03 Contractors/Suppliers should be selected for various classes of work supply dependant on their size and ability to provide the services required.

## 4. Other Initiatives

4.01 The Association already works with other companies within its own group. Those companies work alongside the Association providing services other than housing.

4.02 Procurement of services will be considered

## 5. Value For Money

5.01 Unity has a responsibility as the guardian of the public purse to ensure that value for money is obtained from its employment of Contractors/Suppliers. This policy is therefore to be read in conjunction with the policy and procedure documents relating to the Value For Money strategy.

## 6. Constructionline

6.01 The Association has previously adopted Constructionline Contractor/Suppliers registration as a suitable standard for automatic inclusion within the Association's list of Approved Contractor/Suppliers.

6.02 This means that any Contractor/Supplier registered with Constructionline is eligible to be approved to the Approved List for the areas for which they hold Constructionline certification.

6.03 All Contractor/Suppliers claiming such registration will be required to furnish the proof of this registration.

## 7. Non-Constructionline Contractor/Suppliers

7.01 The Association is mindful of its role in the regeneration of the areas that it works within. It is especially mindful of its role in encouraging small black-led businesses to flourish, providing an opportunity for persons from the area to obtain gainful employment.

7.02 The Association will therefore continue to seek applications from small Contractor/Supplier and businesses that are not registered with Constructionline.

7.03 Small businesses will be appointed via the Association's own application form.

## 8. Approved List Of Contractor/Suppliers

8.01 The Association will maintain an Approved List of Contractor/Suppliers.

8.02 The List of Contractor/Suppliers shall be submitted to the board or delegated Committee annually for approval.

8.03 The Association will add Contractor/Suppliers to the list by the Chairs Action during the course of the year.

8.04 The Association will only use Contractor/Suppliers on the Approved List of Contractor/Suppliers unless there is substantial business reason to use a Contractor/Supplier who is not appointed to the list.

## 9. Contractor/Suppliers Code Of Conduct

9.01 All Contractor/Suppliers will comply with the Association's code of conduct regardless of the method of appointment.

