



Homes & Enterprise

Supporting BME Communities and Multi-Cultural Neighbourhoods

Employment Services



Unity Employment Services

Unity Employment Services was set up in May 2011 to support Unity tenants and the communities in which they live to get back into employment and training.

Each person has an individual reason for unemployment or under-employment. Unity's dedicated Employment Team ensures that each customer has an individual plan tailored to their specific needs.

The Team can help you with practical job skills such as preparing your CV, guidance for job searching and applications, and practising your interview technique.

Being out of work can knock your self-esteem. The Employment Team can help boost your confidence and point you in the direction of the training you need to become job-ready.

The Employment Team have already helped secure over 250 jobs, work placements or training opportunities for tenants and local people - but they'd like to help even more!

If you, or any member of your household could benefit from the Employment Team's support or guidance, then please get in touch.



Kelly: 0113 200 7738

Noma: 0113 200 7746



**EmploymentOutreach
@unityha.co.uk**

Services we offer

Unity Employment Services offer free tailor-made careers advice to suit your needs. They offer:



Careers guidance



1-2-1 support



Help finding vacancies



Help using a computer



Confidence building



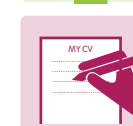
Interview guidance and practice



Help job-searching



Support finding training opportunities



Help writing your CV

A free tailor-made, one-to-one service to suit your needs

Case studies

Female; two children under 5.

Age: 25

Before meeting the Employment Team this lady had been out of work for four years due to having her children. She had only 9 months experience on her CV working within a hotel catering environment.

The team helped her develop her CV, confidence and negotiated with the DWP about her childcare arrangements so she could attend a twelve week course to achieve a food hygiene certificate. She is thoroughly enjoying it so far.

The Team helped her apply for jobs and explore different sectors. The Team have recommended her for a placement with a guaranteed job at the end of it.

Female; living with her partner and child.

Age: 34

Before meeting the Employment Team this lady had been suffering from agoraphobia for almost twenty years and never worked anywhere for longer than a month.

The Team helped develop her CV, confidence and understanding of job markets and what role she could do. She has since completed IT courses and several interviews with our support. She has also secured a voluntary placement in the mental health sector.

Projects

ESOL

(English to Speakers of Other Languages)

Monday 10am-12:30pm

Tuesday 9:30am-12:00pm

Wednesday 10am-12:30pm

Thursday 9:30am-12:00pm

Friday 10:15am-12:15pm

Unity Housing has partnered with Leeds City Council and Learning Partnerships to provide free English classes for speakers of other languages, to tenants and their relatives.

Practice speaking English, improve your communication and build your confidence.

This has been a life-changing experience. It has given me confidence and opened up new horizons for me.

Problems understanding?

If you need any of our information translating or if you need an interpreter, please contact us. We can also provide this information in large print or on CD if you need us to.

Job Club Drop-In Sessions

Mondays 1:00pm-4:00pm

Thursdays 1:00pm-4:00pm

Could you do with free access to a computer to help you search for and apply for jobs online? Do you struggle to book a computer at the library? Do you need some extra support from our Employment Team?

Many people will become dependent on the Internet in order to search for and apply for jobs online.

Visit our new Employment Hub at Unity Business Centre to use one of our computers for free. Our Employment Team will be on stand-by if you need help using the Universal Jobmatch service or any other job search site.

Help with practical job skills such as preparing your CV, guidance for job searching and applications, and practising your interview technique.

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